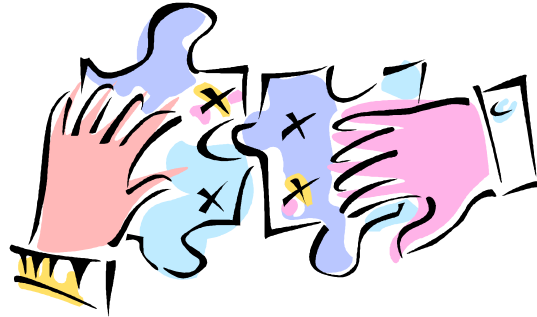


# Secrets of Successful Collaboration

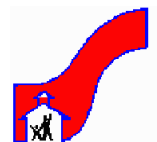
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## Smithtown Industry Advisory Board



*Smithtown Industry Advisory Board*



# Industry Advisory Board

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Our focus is:

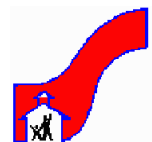
- Curriculum Enrichment
- Career Development Activities



For all students K – 12.



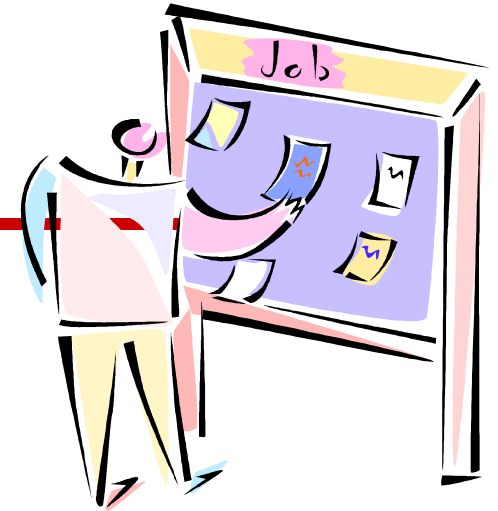
*Smithtown Industry Advisory Board*



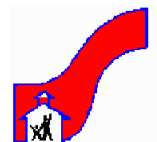
# Industry Advisory Board

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- 150+ members
- 26 years young
- We meet 5 times a year; average 85 members a meeting.
- We meet at the HS Library, 3 – 5 p.m.
- 1<sup>st</sup> half hour is group discussion; Committee work is scheduled for the remainder of the time.



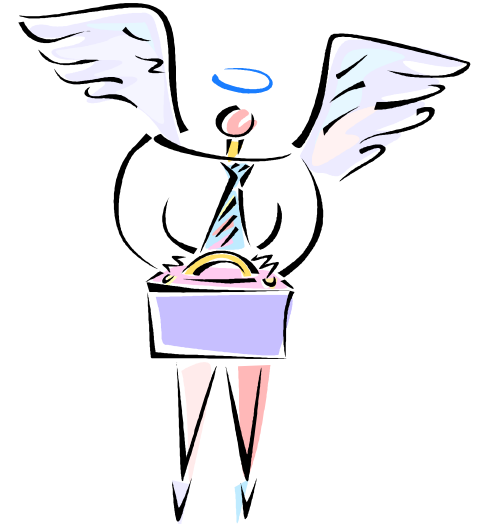
*Smithtown Industry Advisory Board*



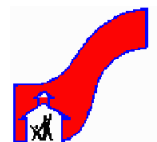
# We Are All Volunteers!

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- The pay back for volunteers is largely an emotional one.
- Business networking.
- Volunteers usually stay around for 3- 5 years.



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# Stakeholders

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- Parents → Value education
- Industry → Workforce readiness
- College reps → Prepared students
- Educators → Resources for classroom/projects.
- Administrators → District reputation
- Alumni → Self esteem
- Students → Doors of opportunity.
- Government reps → Good Citizens



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# Ideal Member

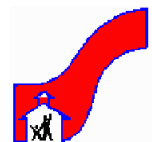
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The ideal member is a:

- Smithtown alumni,
- Who lives in the district,
- Has children attending our schools,
- Represents a local corporation, and
- The spouse teaches for the district or a local college.



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# Why Do Members Remain Loyal?

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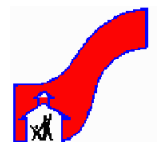
- Members need to feel they have made a contribution at each meeting.
- Members need to feel “in the loop” of the group’s activities.

“Spread the news!”

- Tell everyone everything.
- Ask everyone for a suggestion.

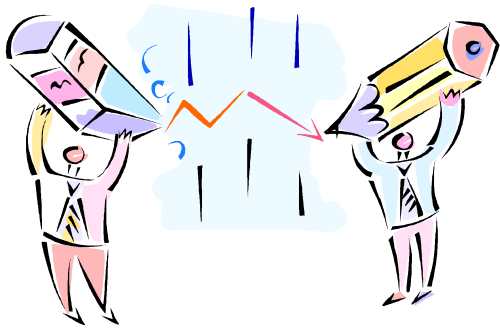


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# Communication Keys

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## Website Email

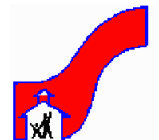


All members receive an email each week.

All web pages are updated daily or weekly.



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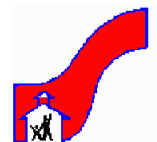
# What Makes Us Different?

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- **C**ontinuity in leadership.
- **C**onsistency in meeting structure and operations.
- **C**ommunication network is established.
- **C**ordial – members are friendly.
- **C**reative – we think outside the box.
- **C**ommitted – the District is committed to this organization.
- **C**razy – we have fun at all our meetings.



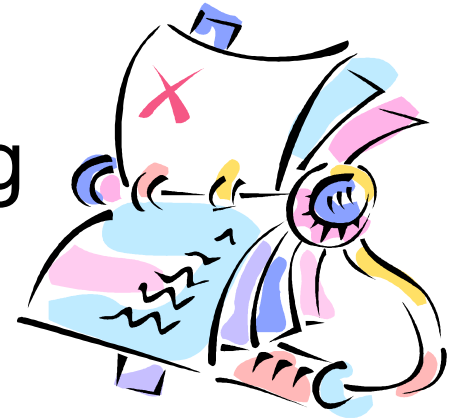
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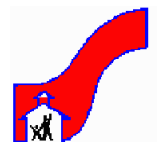
# Points Not to Overlook

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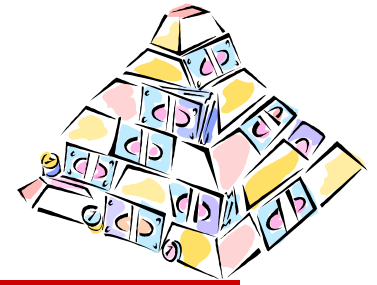
- Set meeting dates in June of the prior school year.
- Keep time and place of meeting constant.
- Prepare “readable” nametags.
- Issue parking passes.
- Maps to school.
- Constant recognition of members.



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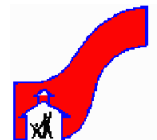
# Organizational Structure



- Many chairs and co-chairs.
  - Each committee has 4 leaders: 2 from industry and 2 educators. Plan ahead for absences.
- Accountability.
  - Minutes from each committee are posted to the website.
  - Pictures, pictures, pictures.
  - Names on stationery and website.



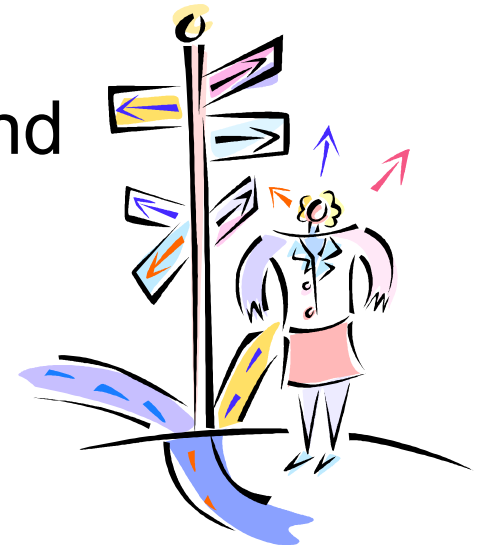
*Smithtown Industry Advisory Board*



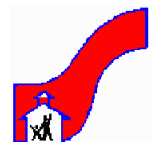
# Coordinator's Position

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- 1/3 IAB operations.
- 1/3 Co-operative Work Experience and Career Planning
- 1/3 Business networking.
  
- In addition: CDOS/Career Planning Task Force, Greater Smithtown Educational Foundation and the new Smithtown Alumni Association.



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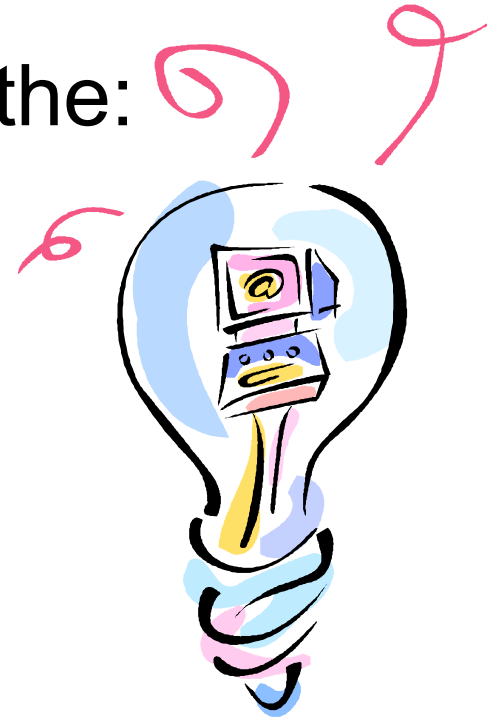


# What Do We Do?

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Ideas are generated from the:

- Educational staff
- Students
- Parents
- Alumni
- Industry and college representatives



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